



Request for Information

Name:

Phone:

Email:

Mailing Address:

Request Date:

Describe the data you are requesting as specifically as possible:

I am requesting access to the data in the following way (select one):

Electronic – no charge for electronic/emailed copy or in-person inspection

Copies – 25 cents per page for 100 or fewer paper copies of letter or legal sized paper copies. The City charges the actual cost (not to exceed \$25.00 per hour for employee time) after the first one hour of employee time per data request. The first hour of employee time per data request is free of charge.

Both inspection and copies

SIGNATURE:

Please submit this form via email to: duluthfire@duluthmn.gov or via mail to 602 W 2nd St, Duluth, MN 55802

FOR INTERNAL USE ONLY

Received on:

Action: Approved Approved in Part Denied

Remarks/Basis for Denial: